



# Book Transfer Request Form

Laura Anne Vacations  
with Enchanted Escapes Travel

## **Instructions:**

1. Fill out the form on the next page
2. E-mail back to me at [lauraannevacations@gmail.com](mailto:lauraannevacations@gmail.com)
3. That's it!

Feel free to email me with any questions at all.

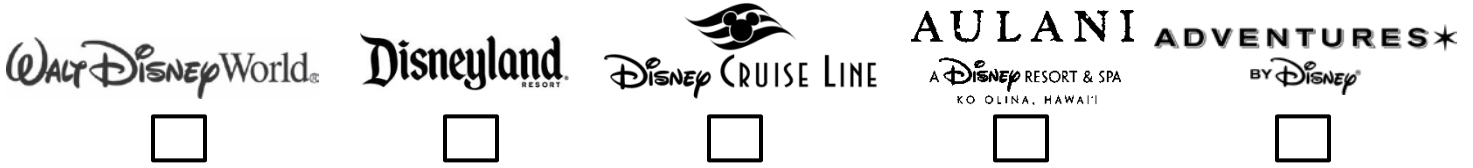
A black cursive signature of "Laura Anne" is centered. To the left of the signature are three blue, four-pointed stars of varying sizes, arranged in a small cluster.

---

## **Notes:**

- ◇ Transfers are eligible if:
  1. You booked directly with Disney
  2. You booked within the last 30 days
  3. You have not yet paid in full
- ◇ There is absolutely no cost to transfer your reservation to me.
- ◇ Nothing will change. Your reservation # will stay the same, the cost of your vacation will remain the same, nothing will change!
- ◇ Upon transfer of your reservation, you will have access to ALL the services I offer.

**BOOKING TRANSFER REQUEST FORM**  
 (FOR RESERVATIONS INITIALLY MADE DIRECTLY WITH DISNEY)



**RESERVATION DETAILS**

<b>Reservation Number:</b>
<b>Lead Guest's Name:</b>
<b>Arrival Date:</b>
<b>Departure Date:</b>
<b>Resort/Ship/Itinerary:</b>

**TRAVEL AGENCY DETAILS**

<b>Travel Agency Name:</b>
<b>Travel Agent Name:</b>
<b>Phone:</b>
<b>Agency CLIA or IATA:</b>
<b>City:</b>
<b>State/Province:</b>
<b>Country:</b>

One adult from the reservation number listed above must sign this form requesting the transfer of this booking to their travel agent. If there are multiple reservations traveling together for these travel dates, one signed Booking Transfer Request Form must be submitted by each reservation. Transfer of reservations (or voyage fares) which are not paid in full may be requested within 30 days of the initial booking. Any requested transfer subject to Disney's approval is Disney's sole discretion. Reservations which are paid in full are not eligible for a transfer request.

I authorize my Travel Agent to assume ownership and responsibility for my reservation.

**Guest Name:** \_\_\_\_\_

**Guest Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FOR TRAVEL AGENT USE ONLY:**

For Walt Disney World® Resort reservation transfers, please fax to (407)938-9487 or email [WDWDRCIATATAKEOVERS@email.disney.com](mailto:WDWDRCIATATAKEOVERS@email.disney.com).

For Disney Cruise Line reservation transfers, please email [Bookingtransfer@disneycruise.com](mailto:Bookingtransfer@disneycruise.com).

For Disneyland® Resort reservation transfers, please fax to (818)260-8672 or email [WDTC.Guest.Service.Specialist@disneyonline.com](mailto:WDTC.Guest.Service.Specialist@disneyonline.com).

For Adventures by Disney® reservation transfers, please email [Bookingtransfer@adventuresbydisney.com](mailto:Bookingtransfer@adventuresbydisney.com).

For Aulani, A Disney Resort & Spa reservation transfers, please fax to (407)938-9487 or email [WDWDRCIATATAKEOVERS@email.disney.com](mailto:WDWDRCIATATAKEOVERS@email.disney.com).